

## Computacenter Job Applicant Privacy Notice at Collection

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This Job Applicant Privacy Notice at Collection describes the categories of personal information that we – Computacenter United States Inc., Pivot Technology Services Corp. d/b/a Computacenter, Computacenter Canada Inc., or Business IT Source, Inc. (BITS), and the successor companies to any of these (collectively, the “Company”) – may collect about you when you apply for a job with us, and the purposes for which we use your personal information.

**We recommend that you not disclose sensitive personal characteristics (e.g., religion, philosophical or political beliefs, or financial data) in your resume/CV or any materials you initially submit in support of your application. If you provide information about others (e.g., reference contact details), please first ensure you have informed them that you will be providing their information and that they are happy for you to provide it to us.**

When you submit a job application to us, we collect your name, contact details, education and work experience, contact details of your former/current employer, information about your educational background, your work and other professional experience, and any other information you voluntarily submit, such as the information you provide in an application form, CV or resume or public profile you share with us. We use these categories of information to determine your suitability for the role for which you have applied or for similar roles within the Computacenter group of affiliates, and contact you about your application if we have questions or would like to schedule an interview.

If your job application progresses, we may collect information that you provide during any interviews with us and, subject to applicable law, through any background or reference checks we perform on you with your consent. We use these categories of information to further evaluate your suitability for the role for which you have applied or for similar roles within the Computacenter group of affiliates and decide whether to extend a work offer to you.

If we extend an offer to you, we may request and collect additional information from you, such as proof of eligibility to work in country (e.g., a passport or visa), tax information, bank account information, benefits eligibility information and other information. We use these categories of information to take steps to start a work relationship with you.

We may also use any or all of the above categories of personal information to comply with applicable laws and administer our compliance with such requirements (such as under employment and immigration laws), and exercise or defend our legal rights. In the event of a proposed merger, acquisition, sale or other business transaction involving our business or its assets, we may use your personal information in ways that support or give effect to the transaction.

Please see our Privacy Policy at <https://www.computacenter.com/en-us/information/data-privacy>.