# **Computacenter Payment Practices Disclosure**

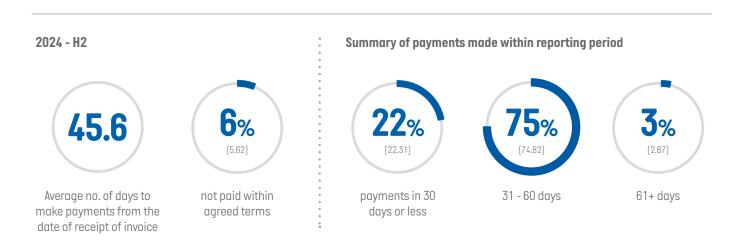
## **Narrative descriptions**

#### Standard payment terms

Terms are negotiated with suppliers at the beginning of the trading relationship. Depending on the type of contract, the standard terms are net monthly (paid 28th of following month from invoice date) and 60 days net (paid 60 days from invoice date). The maximum agreed contract term which has been offered by suppliers as their standard terms in the period were 90 days net from date of invoice.

### The Business' process for resolving disputes to invoices

Computacenter does not reject supplier invoices that do not match orders, but instead proactively addresses invoice queries to suppliers to obtain missing information, request clarification or resubmission. In accordance with our 'no PO, no pay' policy, PO vendor-related invoices without a valid purchase order number are rejected. Computacenter has published guidance on its website for ensuring invoices are complete and accurate and therefore can be paid in accordance with the terms.



#### Invoices paid 61+ days comments:

The Group is committed to paying 95% of supplier invoices within 60 days and has implemented systems and processes to ensure this is achieved.

#### **Statements**

Whether suppliers are offered e-invoicing	Υ
Whether Supply Chain Invoicing is available to suppliers	N
Whether the Business' practices cover deducting sums from payments as a charge to remain on a suppliers list	N
Whether the Business is a member of a payment code and the name of the code	N

